FRATERNITY/SORORITY ANNUAL REPORT
Due Date: Monday, May 6, 2019

Organizational Name: _____   Academic Year 2018 - 2019

Name and Position of Person Submitting Report: _____   No. of Active Members:
Fall: _____   Spring: _____

The College is looking for accurate and complete information in these reports. The required information can be presented in list or paragraph form and can change for each question. Reports should include activities and information relevant to the academic year cited above plus any awards that the chapter/colony might have received at organizational conclaves, conventions, conferences, etc. that took place the preceding summer or over the Winter Break.

Annual reports should cover the areas listed below:

1. **Academic and scholarship activities and achievements** (Organizational and/or individual)
   Examples: Dean's List, President's List, Honor Societies, Highest Chapter GPA, etc.
   Please note that for members who join in Spring 2019, their achievements for Fall 2018 should NOT be included.
2. **Individual and/or chapter special recognition**   Induction into National Society for Leadership and Success would go here.
   Examples: Awards received at Convention or given out by the College (leadership, Greek Honors, EOP honors, etc.)
3. **Community Service**: Include activity, date, participation information, and number of hours
   Example: *Pumpkinfest* on October 7, 2017; 7 members for 2 hours each OR 7 members for a total of 14 hours
4. **Philanthropy/Fundraising**: Include amount of money raised for which charities/causes and when
   Example: Sold pinwheels for Prevent Child Abuse America from April 12 – 14, 2017; Raised $300.25
5. **Financial Management:** Basic information: Are all dues paid, any money owed (National, vendors, etc.), challenges being faced, any major changes in how group conducts financial business and how said changes are/are not working out
6. **Leadership/Membership Development**: Programs attended, facilitated, etc.
   Example: Regional conferences, conclaves, conventions, workshops, College functions, Club officers, etc.
7. **Recruitment and New Member Education/Intake Process**
   Example: Number of people in each semester's class/line, retention numbers, programming revisions, challenges faced, etc.
8. **Social Activities**: See reporting specifics provided in Item #3
9. **Alumni Relations:** Discuss how chapter/colony stays connected with its alumni -- Newsletter, programming, advisors, board, etc.
10. **Public Relations**: Discuss how chapter/colony promotes itself (organizationally as well as any programmatically)
11. **Relationship with the College:** SUNY Cortland chapter advisor(s), departments, programs, College's 'Greek Advisor,' etc.
12. **Greek Councils:** Discuss how chapter/colony participates in and/or supports any Greek Council and its activities
13. **Miscellaneous:** Anything else worth mentioning that may not fit in elsewhere